

COMMERCIAL DIVING ACADEMY ENROLLMENT AGREEMENT

License # 2521
8137 North Main Street, Jacksonville, Florida 32208
Toll Free Phone 888-974-2232
SCUBA INSTRUCTOR PROGRAM (PHASES 1, 2, 3)

I desire to enroll in the SCUBA Instructor Program **Phase(s) #** _____ which is
scheduled to convene on _____ and which will graduate on _____.
(Month) (Day) (Year) (Month) (Day) (Year)

Phase 1 - 8 days (68 Hours), Monday through Saturday 7:30 am to 5:00 pm.
Phase 2 - 8 days (68 Hours), Monday through Saturday 7:30 am to 5:00 pm.
Phase 3 - 12 days (104 Hours), Monday through Sunday 7:30 am to 5:00 pm.

Attached with this agreement is my non-refundable Registration Fee of \$100.00.

TERMS AND CONDITIONS

COST - Non-refundable Registration fee -\$100.00 (one time only), Tuition - Phase 1 \$1299, Phase 2 \$1300, Phase 3 \$2450, Estimated equipment supplies - \$2,200.00 Books \$600 up to \$1500 (complete NAUI library). NAUI Membership fees are responsibility of student.

CREDENTIALS – Upon successful completion of the course the student will receive a NAUI Scuba Instructor Certification.

SCHOOL RESPONSIBILITY – The Academy agrees to make available to the applicant classroom space, all diving equipment and supplies (other than personal diving equipment required to be furnished by the student as outlined in the Academy’s catalog), diving station space, diving manual, diver’s log, handouts, recompression chamber, and instruction in the course outline in the program designated for the period indicated. The Academy agrees to award the appropriate certification and to provide assistance in locating employment as outlined in the Academy’s catalog after the student meets all requirements for the course completion. The Academy reserves the right to schedule subjects within the curriculum in the order deemed necessary and, if necessary, to change or revise class starting dates. Reasonable and appropriate substitutions in curriculum may be made by the Academy as deemed necessary.

STUDENT PLACEMENT – Students are assisted with placement and furnished names and addresses of employment possibilities. Inquiries made to the School from potential employers will be posted on the web board. The Academy will assist the student with employment to the best of its ability, but cannot guarantee employment.

METHOD AND TERMS OF PAYMENT - The Academy has three payment plans available to the students, please choose from one of the following: ____ 1. Cash payment in full paid three weeks before start date ____ 2. All charges are paid in full through a student loan the week before classes start. ____ 3. 50% cash payment paid three weeks before start date and 50% paid through a student loan the week before classes start.

Late payment fee of \$25.00 is charged for all late payments, not exceeding \$75.00 total per term.

I have enclosed a check or utilized the attached credit card form in the amount of \$_____.

STUDENT PERFORMANCE – The student agrees to attend classes regularly, study diligently, and abide by the rules and regulations of the Academy. It is understood that failure by the student to attend class regularly, study diligently, or to abide by the rules and regulations of the Academy, as stated in its catalog, or as otherwise prescribed by the Academy, now or in the future, verbally or in written form, may result in immediate suspension or termination at the option of the Academy and the School will not be held responsible for the remaining portion of the course of instruction. It is understood that such rules and regulations to be imposed in the future will be reasonable and proper.

REFUNDS - Cancellation must be made in person or by certified mail. All money will be refunded if the applicant is not accepted by the school or if the student cancels within three (3) business days after the enrollment agreement and making initial payment. Cancellation after the third (3rd) business day, but before the first day of class, will result in a refund of all money paid, with the exception of the registration fee. Cancellation after attendance has begun, but prior to 50% completion of the program, will result in a pro rate refund computed on the number of hours completed to the total program hours. Cancellation after completing 50% of the program will result in no refund.

TERMINATION DATE - The termination date for refund computation purposes is the last date of actual attendance by the student unless earlier written notice is received. Refunds will be made within 30 days of termination or receipt of cancellation notice.

WITHDRAWAL – The withdrawal process is initiated in the Admissions Office. Students who are absent from the program for two consecutive weeks will be automatically withdrawn from the program, and will be refunded according to the refund policy, unless prior arrangements have been made with the administration. The student may withdraw from the Academy at anytime and the official date of withdrawal (for all purposes, including computing tuition refunds) shall be considered to have occurred on the last day of actual attendance regardless of whether any written notice is received by the School.

TRANSCRIPTS – The Academy is authorized to request copies of the applicant’s high school, trade school and college transcripts.

AGREEMENT – Both sides of the Application for Enrollment constitute one Agreement.

This agreement shall not be binding until it is accepted in writing by the school. Upon acceptance by the Academy, this Application for Enrollment becomes an agreement whereby the following terms and conditions are understood and agreed to by the Academy and each party signing this Agreement.

GENERAL INFORMATION

1. ARE YOU CURRENTLY SCUBA CERTIFIED? YES ____ NO ____ IF YES, TO WHAT LEVEL, _____ AND WHAT AGENCY _____
2. HOW MANY DIVES DO YOU HAVE LOGGED? _____ WHAT IS YOUR DEEPEST DIVE _____
3. DO YOU CONSIDER YOURSELF A STRONG SWIMMER? YES ____ NO ____ (SWIMMING SKILLS ARE A REQUIREMENT FOR INSTRUCTORS)

(NOTE: NO PRIOR DIVING EXPERIENCE IS REQUIRED FOR ENROLLMENT BUT YOU MUST ATTEND PRE PHASE PROGRAM)

PERSONAL

Name in Full (Please Print) _____ Phone _____ Age _____ Date of Birth _____

Address (Street & Number) _____ City _____ State/Province _____ Zip _____ County _____

Shirt Size _____ Have you attended any other colleges _____ Dorms Yes ___ No ___

Height _____ Weight _____ Last Medical Examination _____ Social Security No. _____

Ethnicity: White (Non Hispanic) _____ Black (Non Hispanic) _____ American Indian _____ Asian or Pacific Islander _____ Hispanic _____

Country of Birth _____ Citizen of _____ Marital Status _____
(Country)

Driver's License Number _____ State (Country) _____

Do You Have Any Physical Handicaps or Limitations? ___ Yes ___ No If yes, please describe: _____

Name of Parent (or Legal Guardian) if a minor _____ Phone (_____) _____

Address _____

EDUCATION AND BACKGROUND

High School _____ Attended _____ Graduated? Yes ___ No ___
Name, City & State _____ From (MDY to MDY) _____

Trade School _____ Attended _____ Graduated? Yes ___ No ___
Name, City & State _____ From (MDY to MDY) _____

Couse Taken: _____

College: _____ Attended _____ Graduated? Yes ___ No ___
Name, City & State _____ From (MDY to MDY) _____

Major Courses Taken: _____

Military Service _____ Dates of Service: _____
Name of Service (If None, So Indicate) _____

OCCUPATIONAL & WORK HISTORY

Present Occupation _____ How Long? _____
Indicate Title / Position _____

Employer _____
Name of Company _____ Street Address _____ City _____ State _____ Zip _____

Former Employer _____
Name of Company _____ Title / Position _____ How Long? _____

If Not Currently Employed, indicate employer of Father, Mother, or Spouse (Circle one) :

Employer _____
Name of Company _____ Title / Position _____ How Long? _____

Address _____
Street Address _____ City _____ State _____ Zip _____

Acceptance of this Application by Commercial Diving Academy is at the sole discretion of the School.

FOR THE PROTECTION OF ALL PARTIES, IT IS AGREED THAT NO AGREEMENTS OR PROMISES WERE MADE TO ME OTHER THAN THOSE SET FORTH IN THIS CONTRACT AND THE SCHOOL CATALOG AND INSERTS, WHICH I ACKNOWLEDGE HAVING RECEIVED. AND THAT I HAVE READ AND AGREED TO THE ABOVE APPLICATION AND TERMS AND CONDITIONS STIPULATED. I CONSENT AND AGREE THAT THE SCHOOL AND ITS AGENTS AND SUCCESSORS IN INTEREST MAY USE AND REPRODUCE MY NAME AND PHOTOGRAPH FOR ANY AND ALL PURPOSES IN ANY MEDIA. THIS CONTRACT IN ADDITION TO THE CATALOG SHALL BE THE BINDING AGREEMENT BETWEEN THE SCHOOL AND THE STUDENT. IN ADDITION, I HAVE READ & RECEIVED A COPY OF THE SIGNED AGREEMENT.

SIGNATURE OF APPLICANT _____

Date _____

GUARDIAN SIGNATURE (UNDER 18) _____

Date _____

APPROVED BY: _____

School Representative _____

Date _____